



**423-557-6692**

**rahenterprises.com**

## **Basic Wedding Ceremony & Reception Planning Itinerary**

### **Let's Meet**

I like to meet with the bride & groom prior to the big event so we can get to know each other and go over everything. Be thinking about how you envision your wedding including any songs you would like played. If possible, I like to meet at your chosen venue (only if I've never played there before) so I can get a lay of the land for how your event will unfold.

### **Before Your Guests Arrive**

We will arrive early, at least 2 hours before our scheduled start time, for set-up and proper sound checks. We will also contact the facility manager to coordinate the set-up for the afternoon / evening, as well as check for any last minute details or changes.

### **While Your Guests Are Arriving**

Light music will be played and your guests will be entertained with romantic "Mingle Music." The music will be played at a comfortable listening level that will allow your guests to converse and not be over-bearing.

### **The Ceremony**

Your personal choice of music is played for the bridal party march in, attendants & bride. We will set your officiant up with a wireless lapel microphone for the service which will pick up both the bride & groom's vows. Your choice of songs can be played during your ceremony including the bridal march out music. Any announcements can be made pertaining to picture schedule & reception.

### **The Reception**

When the wedding party is ready, everyone will assemble into the proper introduction order, and verify that we can pronounce everyone's name correctly. We will also go over last minute instructions on where everyone will go when they enter the reception room according to the wedding director. Then we will make sure that the facility, photographer, videographer and any other key people are in place and ready to go, before we begin. We will then proceed with the Introductions of the wedding party and then our guests of honor.

### **Grand Entrance**

Once the parents and wedding party members have been introduced, it's time for the Bride & Groom's Grand Entrance! Once greeted by the guests, the bride and groom will normally take the dance floor for their "First Dance" together.

## First Dance

This dance is usually reserved for only the Bride & Groom, to a song that they have specifically chosen. After the first dance, this is traditionally the time for a “Welcoming” by Dad and / or a Blessing or Grace to be recited before eating. If this applies, we introduce the proper clergy, family member or friend for the blessing. (Wireless microphones are provided for this and all other formalities throughout the evening.) Other special dances typically take place after lunch or dinner but can happen right after the bride & groom’s dance. Once the food is ready, normally the wedding party and immediate family proceed first, and then the remainder of the guests. If your reception will have individual plated dinner service, we will make the appropriate announcements for dinner to be served.

## Dinner

During lunch or dinner you can expect to hear appropriate dining music, light tunes & love songs that set a romantic mood and will be presented at a comfortable listening level. If you prefer other types of music during this time, just let us know. Normally, the Bride & Groom will finish eating first and then make their way around the room and visit with their guests. Once most of the guests have finished eating, it is time to move on to the next set of formalities.

## Father / Daughter and Mother / Son Dances

Usually, the Father / Daughter and Mother / Son Dances are next on the schedule of events. Typically, the Bride & her Father will take center stage. This song is usually chosen by “Daddy”. (If you need suggestions for this dance, or any others, just let us know.) Half way through this dance, the Groom & his Mother can be invited to join in. Or if they prefer, the Groom & his Mother may choose to dance to their own special song.

## Open Dancing

After the Formal Dances have concluded, the dance floor is usually opened for any special dances the wedding party may want then dancing is encouraged for everyone.

## Other Formalities

After some open dancing, you may want move on to other formalities such as Toasts and Cake Cutting, Bouquet & Garter Toss or any other formality unique to you and your guests. After these formalities are concluded, the dance floor is once again opened and you and your guests can dance the rest of the night away.

## Conclusion of Reception

As the evening approaches its conclusion, we usually like to slow it down and let everyone chill to a few “good night songs” to finalize the evening. These are normally slow songs, but some like to end on a “high note”. You will certainly have the final decision on how you want to end your reception and what songs are played.

Once the music is over, it will be time for your exit. Whatever you have in mind for your leaving, (i.e. Bird Seed, Bubbles, Sparklers, Rose Petals, etc.) We will make the appropriate announcements to your guests and give them proper direction for your exit. Once everyone exits we will begin breaking down equipment.

Again, this is only a “sample itinerary” and we hope it helps with your wedding planning. We certainly encourage you to make your ceremony and/or reception unique and we will do whatever we can to make your special day everything you’ve ever dreamed of!

*Specializing in Weddings!*



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